



## **Pastor of Adult Ministry, Membership, and Missions**

The Pastor of Adult Ministry, Membership, and Missions is to serve Grace Community Church by implementing the vision and strategy for adult discipleship, membership, and missions of the church, as developed and approved by the Elders, ensuring that all aspects of these ministries are provided for and carried out in keeping with the Guiding Principles of the church and with excellence. He is to oversee the ministries related to adult discipleship, the membership process, and missions engagement of the church. He is to equip church members for service in these ministries.

This position serves under the supervision of the Pastor and authority of the Elders.

### **Personal Qualities Needed**

- Evidence of conversion and spiritual growth, Christlike character, a healthy practice of spiritual disciplines, and genuine love for God and others.
- A healthy family life.
- A history of active church membership and involvement.
- Biblical and evangelical theology, with a clear understanding of, and ability to communicate, the Gospel of Jesus Christ.
- Evidence of servant leadership and the ability to work with the Elders and church staff in a healthy way.
- A commitment to the vision for adult ministry, membership, and missions engagement of Grace.
- Personal organization and self-management.
- Moral and ethical integrity in life and work.

### **Skills Needed**

- Administration, organizational, and management skills for ministry oversight.
- Verbal and written communication skills for individual and group training, vision casting, ministry implementation, and spiritual encouragement for others.
- Training skills for the development of leaders and ministry teams.
- Organizational and management skills to oversee ministries and volunteer teams.
- Mobilization skills to involve trained and qualified leaders and volunteers.
- Motivational skills to inspire others to serve with vision, energy, and excellence.
- Relational skills to engage and encourage people.
- Team skills to work effectively with the church elders, staff, and volunteers.

## **Responsibilities**

- Organize, oversee, and implement the vision, philosophy, and strategy for the adult discipleship (classes, Community Groups, small groups, men's groups, college groups, and other discipleship gatherings).
- Organize, oversee, and implement the membership process and connection ministry of Grace, including guiding visitors and attendees through the membership process, and connecting them to and equipping them for ministry and service opportunities.
- Organize and oversee the missions engagement of Grace. Equip others for mission engagement locally and globally, including evangelism and missions training.
- Work with the Elder teams assigned to these ministries, and with other church staff when needed.
- Identify, train, equip and resource volunteers, leaders, and teachers for these ministries.
- Include discipleship and a service mentality in the culture and practices of these ministries.
- Maintain theological integrity and the cultural distinctions of Grace in all ministry work.
- Provide preaching, teaching, and worship service assistance as needed.
- Provide congregational and pastoral care to members as needed.
- Lead and assist with special projects as needed.
- All other duties as assigned.

## **Approach to Ministry at Grace Community Church**

- Lead people as their servant, seeking their spiritual growth and fruitfulness.
- Labor from a genuine love for God, people, and the church.
- Pursue excellence in ministry and all work performed.
- Serve as a team player with the church leadership and staff.
- Lead and work in keeping with the vision and Guiding Principles of the church.
- Seek to help in areas of church life beyond the scope of the position.
- Be a healthy church member at Grace Community Church.
- Affirm the church's adopted doctrinal statements and positions of important issues of biblical doctrine, morality, and discipleship.